

# EVCC CAREER PATHWAYS Business Administration ATA

Career Cluster: Education and Training

## BUSINESS ADMINISTRATION ATA

The [Business Administration ATA](#) provides coursework needed to enhance existing accounting and business skills or to further prepare for an entry-level position in a business or office environment. Please note that this program is not designed for transfer, though some of the courses may be transferable on a course-by-course basis to a university. This pathway is appropriate for persons seeking a professional position in business, industry, education, social services agencies, public organizations, etc.

EvCC also offers the Associate in Business (DTA - university transfer) degree for those interested in a business administration, economics, accounting, management or marketing major at a university.

The Associate in Business program is described in a separate guide for Business Administration - Transfer.

### CAREER & TECHNICAL EDUCATION OPPORTUNITIES

Courses are connected to and articulated with high schools via Tech Prep credit. If your district is listed here, contact your counselor for more information on Tech Prep credits.

Arlington School District	Marysville School District
Everett School District	Monroe School District
Granite Falls School Dist	Mukilteo School District
Lakewood School District	Snohomish School District

### EVCC ADMISSION OPTIONS

Students who have earned a high school diploma or GED or students over the age of 18 may apply to Everett Community College online. Alternative options are listed below. Remember,

Stay Close ~ Go Far with EvCC

<a href="#">Admission Application</a>	English as a Second Language
<a href="#">Adult Basic Education</a>	<a href="#">Youth Re-engagement</a>
<a href="#">College in the High School</a>	<a href="#">Running Start</a>

### BUSINESS ADMINISTRATION ATA

#### Degrees

[Business Administration](#) ATA (90 Credits)

#### ADVANCED EDUCATIONAL OPTIONS

Options may be available through [CWU's Bachelor of Applied Science Degree \(ITAM\)](#). Students are encouraged to speak with their Advisor about options available.

### PROGRAM ADVISORS

**Business Program Contact**  
425-388-9243

#### Program Advisors

<b>Bill Reed</b> breed@everettcc.edu	<b>Dongwa Hu</b> dhu@everettcc.edu
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### CAREER AND EMPLOYMENT OPTIONS

The ATA in Business Administration requires strong skills in writing and mathematics, in addition, students should have touch-system keyboarding skills. Attention to detail, the ability to organize information, and a desire to work with people are helpful characteristics. This degree provides coursework needed to **enhance** existing accounting and business skills or to further prepare for an entry-level position in a business or office environment.

[O\\*NET Online](#)

[Bureau of Labor Statistics](#)

#### CAREER AND EMPLOYMENT DATA - SNOHOMISH COUNTY

Washington State Employment Security Department (WSED) provides data and information about occupations and careers.

[WSED Snohomish County High Demand Occupations](#)