

**Step One: Research This Career**

What will I be doing? Is this Career In-Demand? Will I like this Career? See an Advisor to Access:





**Step Two: Choose A Pathway**

**Legal Assistant**  
 Certificate of Completion  
 4\*Quarters  
 78 Credits

**Some Class Topics Include:**

- Legal Keyboarding
- Law Office Procedures
- Civil Litigation
- Technology in the Law Office
- Family Law & Estate Planning

**Better Employability  
Higher Wages**

**Legal Assistant**  
 Associate of Applied Science  
 6\*Quarters  
 93 Credits

**General Education Courses:**

- Applied Mathematics
- English Composition
- Intro to Communication

**JOB OUTLOOK & WAGES**

- Legal Secretaries
- Paralegals & Legal Assistants

**JOB OUTLOOK & WAGES**

- Legal Secretaries
- Paralegals & Legal Assistants

**BACHELOR DEGREE OPTIONS INCLUDE**

- Central Washington University

**Step Three: Get Started on this Career Path**

Legal Assistant

**STARTING CONSIDERATIONS**

- Counseling & Advising
- Enrollment Services
- Financial Aid
- Basic Studies
- Workforce Education
- Registration

**Legal Assistant**