The Olympic College Accounting Technology program is designed to prepare students for employment in public accounting, private accounting, government, and not-for-profit agencies.

**Accounting Technology**

**Joanne Salas**
Full Time Faculty
360-475-7372

**CERTIFICATES**

- Payroll Clerk
  - Certificate of Recognition 19 credits
- Tax Preparer
  - Certificate of Completion 35 credits
- Accounting Clerk
  - Certificate of Proficiency 49 credits
- Accounting Software Specialist
  - Certificate of Completion 36 credits

**ASSOCIATE’S DEGREES**

- Accounting Technology: Associate in Applied Science Transfer (AAS-T) 91 Credits
  - OR
- Accounting Technology: Associate in Technical Arts (ATA) 90 Credits

**ENTRANCE CONSIDERATIONS**

- Admissions
- Enrollment Prep
- Active Duty Military
- Veterans
  - High School Options
- Running Start
- Tech Prep
- IB/AP
- Fund Your Education
  - Financial Aid
  - Veteran Benefits
  - Active Duty & Family
  - BFET
  - Worker Retraining
  - Workfirst

**EMPLOYMENT ASSISTANCE**

Olympic College Career Center

Online Search:

Is this Career Field right for me?

**PATHWAYS TO BACHELOR’S DEGREES**

- Articulated
  - Old Dominion University
- Related
  - The Evergreen State College
  - Western Governors University
  - Additional coursework may be required for transfer.

**JOB OUTLOOK AND WAGES**

- Bookkeeper
- Auditing
- Accounting Clerk

- Advanced Bookkeeper and Accounting Clerk
- Advanced Payroll and Timekeeping Clerks
- Assistant Financial Auditor
- Tax Preparer
- Office Manager

- Accountants
- Auditors
- Budget Analysts
- Financial Managers
- Credit Analysts

**RECOMMENDED FOR BETTER EMPLOYABILITY:**

- Bookkeeper Certification
- Payroll Certification
- CPA Certification

**PLEASE SEND COMMENTS OR CORRECTIONS TO:**

**Roadmap Helpdesk**

Last Update: 6/2016

**Non-Discrimination Policy:** It is the policy of Washington’s community and technical colleges to provide equal opportunity in education and employment regardless of race, ethnicity, creed, color, national origin, sex, marital status, sexual orientation, age, religion, genetic information, gender identity, veteran status or the presence of any sensory, mental, or physical disability.