The Olympic College Accounting Technology program is designed to prepare students for employment in public accounting, private accounting, government, and not-for-profit agencies.

**Accounting Technology**

**Joanne Salas**  
Full Time Faculty  
360-475-7372

**CERTIFICATES**

- Payroll Clerk  
  Certificate of Recognition **19 credits**
- Tax Preparer  
  Certificate of Completion **35 credits**
- Accounting Clerk  
  Certificate of Proficiency **49 credits**
- Accounting Software Specialist  
  Certificate of Completion **36 credits**

**ASSOCIATE’S DEGREES**

- Accounting Technology:  
  Associate in Applied Science Transfer (AAS-T)  
  **91 Credits**
- Accounting Technology:  
  Associate in Technical Arts (ATA)  
  **90 Credits**

**PATHWAYS TO BACHELOR’S DEGREES**

- Articulated  
  Old Dominion University
- Related  
  The Evergreen State College  
  Western Governors University  
  Additional coursework may be required for transfer.

**JOB OUTLOOK AND WAGES**

- Bookkeeper
- Auditing
- Accounting Clerk

- Advanced Bookkeeper and Accounting Clerk
- Advanced Payroll and Timekeeping Clerks
- Assistant Financial Auditor
- Tax Preparer
- Office Manager
- Accountants
- Auditors
- Budget Analysts
- Financial Managers
- Credit Analysts

**ENTRANCE CONSIDERATIONS**

- Admissions
- Enrollment Prep
- Active Duty Military
- Veterans
  - High School Options
- Running Start
- Tech Prep
- IB/AP
- Financial Aid
- Veteran Benefits
- Active Duty & Family
- BFET
- Worker Retraining
- Workfirst

**EMPLOYMENT ASSISTANCE**

- Olympic College Career Center
  
  Online Search:

  Is this Career Field right for me?

**RECOMMENDED FOR BETTER EMPLOYABILITY:**

- Bookkeeper Certification
- Payroll Certification
- CPA Certification

**PLEASE SEND COMMENTS OR CORRECTIONS TO:**  
Roadmap Helpdesk  
Last Update: 6/2016

**Non-Discrimination Policy:**  
It is the policy of Washington’s community and technical colleges to provide equal opportunity in education and employment regardless of race, ethnicity, creed, color, national origin, sex, marital status, sexual orientation, age, religion, genetic information, gender identity, veteran status or the presence of any sensory, mental, or physical disability.