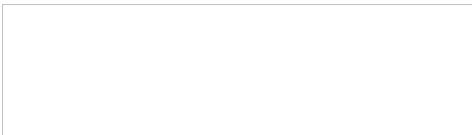


# OC CAREER PATHWAYS Accounting Technology Summary Sheet

Career Cluster:



The Olympic College Accounting Technology program is designed to prepare students for employment in public accounting, private accounting, government, and not-for-profit agencies.

## Accounting Technology

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<http://www.olympic.edu/>

**EMPLOYMENT AND WAGES**

Hourly Wage Outlook:  
**\$12.96-\$29.47 /hour**  
For full job descriptions and wage data go to:  
**MY NEXT MOVE**  
[www.mynextmove.org](http://www.mynextmove.org)

**CERTIFICATES**

- Payroll Clerk Certificate of Recognition**  
19 credits
- Tax Preparer Certificate of Completion**  
35 credits
- Accounting Clerk Certificate of Proficiency**  
49 credits

**EXPECTED EMPLOYMENT OPTIONS**

- Bookkeeper
- Auditing
- Accounting Clerk

## ENTRANCE CONSIDERATIONS

Not sure where to begin?

**Educational Opportunity Center**  
Bldg #, Rm #  
Phone:

**ASSOCIATE DEGREES**

- Accounting Technology: Associate in Applied Science Transfer (AAS-T)**  
91 Credits
- Accounting Technology: Associate in Technical Arts (ATA)**  
90 Credits

**EXPECTED EMPLOYMENT OPTIONS**

- Advanced Bookkeeper and Accounting Clerk
- Advanced Payroll and Timekeeping Clerks
- Assistant Financial Auditor
- Tax Preparer
- Office Manager

## EMPLOYMENT ASSISTANCE

**Olympic College Career Center**

Bldg #, Rm #  
Phone

Online Search:  
**WORKSOURCE**  
[Go2WorkSource.com](http://Go2WorkSource.com)

**Better Employability - Higher Wages**

**PATHWAYS TO BACHELOR DEGREES**

- Articulated*  
**The Evergreen State College**  
**Western Governors University**
- Related*  
**Old Dominion University**  
**Central Washington University**

**EXPECTED EMPLOYMENT OPTIONS**

- Accountants
- Auditors
- Budget Analysts
- Financial Managers
- Credit Analysts

### Recommended for better employability:

**Bookkeeper Certification** [http://www.aipb.org/certification\\_program.htm](http://www.aipb.org/certification_program.htm)

**Payroll Certification** <http://www.americanpayroll.org/certification-2/>

**CPA Certification** <http://www.cpaboard.wa.gov/individual-licensing>

PLEASE SEND COMMENTS OR CORRECTIONS TO:

[helpdesk@washingtoncareerpathways.org](mailto:helpdesk@washingtoncareerpathways.org) Last Update: 2/2016

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